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<b>CITY OF HAMILTON</b>
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**CITY OF HAMILTON**

71 Main Street West  
Hamilton L8N 4Y5

**INCLUDES:**

- Town of Ancaster
- Town of Dundas
- Town of Flamborough
- Town of Glanbrook
- Town of Stoney Creek

WEBSITE: ..... [www.hamilton.ca](http://www.hamilton.ca)  
General Inquiries: ..... 905-546-CITY (2489)

Clerk, Kevin Christenson ..... 905-546-2728  
By-laws (obtained through the Clerk's Office)  
City Manager, Bob Robertson ..... 905-540-5420  
Secretary/Treasurer Committee of Adjustment, Carol Connor ..... 905-546-4144  
Community Planning & Development Division, LeeAnn Coveyduck ..... 905-546-4339

**Legal Services Department**

21 King Street West, 12th Floor  
Hamilton L8P 4W7

Director of Legal Services (Acting), TBA ..... 905-546-4520

MUNICIPAL SEARCHES

Send to: 71 Main Street West, Hamilton, On L8P 4Y5 unless otherwise noted, or visit the website at [www.hamilton.ca](http://www.hamilton.ca).

**Tax Certificate:**

City of Hamilton Corporate Services Department ..... 905-546-4270  
Optional form available; verbal information available.

**Zoning Verification Certificate:**

City of Hamilton Building Department ..... 905-546-2720  
Applicant must fill out a form provided by the department and enclose two copies of survey.  
Verbal information available (if monies received).

**Building Department Work Order Enquiries:**

City of Hamilton Building ..... 905-546-2720  
Verbal confirmation available (if monies received). Allow ten working days for a response.  
Further particulars may be required if more than one building is located on the site.

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**Fire Department Work Order Enquiries:**

Hamilton Emergency Services - Fire Prevention Division . . . . .905-628-1380  
189 King Street East, Dundas L9H 7P8  
Allow seven days for a response.

**Snow removal and weed cutting charges:**

City of Hamilton Tax Department . . . . .905-546-2489  
Include tax roll number, if available. Allow two weeks for a response. Verbal or fax  
response available.

**Subdivision Agreement Compliance:**

Financial/Security aspect - Attention: C. Pirsias or J. Root . . . . .905-546-2132  
Physical/Services aspect - Attention: Liz VanRy . . . . .905-546-2822  
Encroachment Agreements - Attention: M. Preston . . . . .905-546-4298

**Subdivision Agreements:**

City of Hamilton, Corporate Services Department (Attention: Chris Pirsias) . .905-546-2132

**Local Improvements:**

City of Hamilton, Corporate Services Department (Attention: Joy Root) . . . .905-546-2651

**Encroachment Agreements and Permanent Road or Alley Closures:**

City of Hamilton, Public Works Department, Traffic Planning Division (Attention: Marilyn  
Preston) . . . . .905-546-4298  
77 James Street North, Suite 320, Hamilton L8R 2K3

**Health Department Work Orders:**

City of Hamilton Public Health & Community Services Department - Attention: Health  
Protection Branch  
1 Hughson Street North, Hamilton L8R 3L5 . . . . .905-546-3570  
Cost: \$40. Make all cheques payable to "City of Hamilton". Include date by which  
response is required, purchaser's name(s) and any business name(s) if conducted on the  
premises. Also include a consent signed by the owner.  
Allow five to seven days for a residential response and seven to fourteen days for a business  
response.

**Conservation:** Compliance Letter

Hamilton Conservation Authority . . . . .905-525-2181  
P.O. Box 7099, Ancaster, Ontario L9G 3L3 . . . . .Fax: 905-648-4622

**Hydro/Water/Sewer:** Arrears Certificate

Hamilton Utilities Corporation, Customer Service . . . . .905-522-9200  
55 John Street North, Hamilton L8N 3E4

**Gas Status Letter:** Please note that Union Gas no longer issues gas status letters. They  
encourage use of their website. . . . . www.uniongas.com  
Union Gas Call Centre . . . . .1-888-774-3111

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**OTHER USEFUL MUNICIPAL ADDRESSES:**

**Hamilton Police Service** ..... 905-546-4925  
155 King William Street, P.O. Box 1060 LCD1, Hamilton L8N 4C1

**Family Services, Hamilton** ..... 905-523-5640  
101-105 Main St. E., Lower Level, Hamilton L8N 1G6

**Macassa Lodge** ..... 905-546-2800  
701 Upper Sherman Avenue, Hamilton L8V 3M7

**Wentworth Lodge** ..... 905-628-6359  
41 South Street West, Dundas L9H 4C4

**Catholic Children's Aid Society of Hamilton** ..... 905-525-2012  
735 King Street East, Suite 1, Hamilton L8M 1A1

**Children's Aid Society of Hamilton** ..... 905-522-1121  
143 Wentworth Street South, P.O. Box 1170, Depot 1, Hamilton L8N 4B9

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<b>REGIONAL MUNICIPALITY OF HALTON</b>
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**REGIONAL MUNICIPALITY OF HALTON**

1151 Bronte Road  
Oakville L6M 3L1 ..... 1-905-825-6000  
.....or 1-866-4HALTON (1-866-442-5866)  
WEBSITE: .....www.region.halton.on.ca

MUNICIPAL SEARCHES - Regional

**Regional Subdivision Agreements:**

Regional Municipality of Halton ..... 1-866-442-5866  
Attention: Legal Services Department .....or 1-905-825-6260  
1151 Bronte Road, Oakville L6M 3L1 .....Fax: 1-905-825-8838

**Regional Local Improvement Enquiries:**

Regional Municipality of Halton ..... 1-866-442-5866  
Legal Services Department .....or 1-905-825-6260

**Health Department Work Orders:** File Search; Property Inspection

Halton Regional Health Department .....1-866-442-5866  
1151 Bronte Road, Oakville L6M 3L1 .....or 1-905-825-6060

**Regional Conservation:** Compliance Letter

Conservation Halton ..... 1-905-336-1158  
2596 Britannia Road West, R.R. #2 Milton L9T 2X6

**CITY OF BURLINGTON**

426 Brant Street, P.O. Box 5013  
Burlington L7R 3Z6 ..... 905-335-7777  
WEBSITE: .....www.burlington.ca

MUNICIPAL SEARCHES

Use the above address unless otherwise noted.

Property Information Request Forms available.

NOTE: All written requests should be mailed to the Building Department for processing,  
who will forward on to appropriate internal contacts.

**Tax Certificate** (Finance Department): .....905-335-7777, ext. 7750

Existing local improvements are shown, but for any proposed local improvements, there is a  
further charge. This also applies to weed cutting and snow removal charges and development  
charge payment verification under the Finance Department's jurisdiction.

Verbal information available.

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**Zoning Verification Certificate and Work Order Enquiries:** ..... 905-335-7731  
(Building Department) .....Fax: 905-335-7876

**Fire Department Work Order Enquiries:**

send to: Building Department (they will process and forward to the ..... 905-335-7731  
Burlington Fire Department) .....Fax: 905-335-7876

**City Subdivision Agreement Compliance:** .....905-335-7600, ext. 7557  
(Legal Department) .. . . . .Fax: 905-335-7842  
Please specify commercial/industrial or residential.

**Hydro/Water/Sewer Inquiries:**

Burlington Hydro  
Attention: Customer Service Department ..... 905-332-1851, ext. 600  
1340 Brant Street, Burlington L7R 3Z7 .....Fax: 905-332-9644  
OR e-mail requests to: ..... cservice@burlingtonhydro.com

**Gas Status Letter:** Please note that Union Gas no longer issues gas status letters. They encourage use of their website. ....www.uniongas.com  
Union Gas Call Centre .....1-888-774-3111

**TOWN OF OAKVILLE**

1225 Trafalgar Road, P.O. Box 310  
Oakville L6J 5A6 .....1-905-845-6601  
WEBSITE: ..... www.oakville.ca

MUNICIPAL SEARCHES

Use the above address unless otherwise indicated.

**Tax Certificate:**

Attention: Tax Department ..... 1-905-338-4222  
Local improvements are included. ....Fax: 1-905-338-4225

**Building Inspections, Zoning Verification Certificate and Work Order Inquiries:**

Attention: Building Department ..... 1-905-338-4220  
Verbal information available.

**Fire Department Work Orders:**

Oakville Fire Department  
Attention: Fire Prevention .....1-905-338-4404

**Subdivision Agreements:**

Attention: Finance Department .....1-905-338-4196  
Local improvements are included.

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**Hydro and Water Inquiries:**

Oakville Hydro ..... 1-905-825-9401  
861 Redwood Square, P.O. Box 1900, Oakville L6J 5E3  
WEBSITE: ..... www.oakvillehydro.com  
E-mail: ..... hydro@oakvillehydro.com

**Gas Status Letter:** Please note that Union Gas no longer issues gas status letters. They encourage use of their website. .... www.uniongas.com  
Union Gas Call Centre ..... 1-888-774-3111

**TOWN OF MILTON**

43 Brown Street  
Milton L9T 5H2 ..... 1-800-418-5494  
or 1-905-878-7252  
WEBSITE: ..... www.town.milton.on.ca  
(or coming in July 2003) ..... www.milton.ca

MUNICIPAL SEARCHES

Property Information Request Form available.  
Use above address unless otherwise noted.

**"ONE STOP SHOP"**

FOR: tax certificates, zoning verification, property reports, subdivision agreements, Fire Department records  
CONTACT: Property Information Officer, Stephanie Flynn . . . . 1-800-418-5494, ext. 2323  
or 1-905-878-7252, ext. 2323

**Hydro and water inquiries:**

Milton Hydro Distribution Inc. .... 1-905-876-4611  
55 Thompson Road South, P.O. Box 189, Milton L9T 4N9  
WEBSITE: ..... www.miltonhydro.com

**Gas Status Letter:** Please note that Union Gas no longer issues gas status letters. They encourage use of their website. .... www.uniongas.com  
Union Gas Call Centre ..... 1-888-774-3111

**TOWN OF HALTON HILLS**

1 Halton Hills Drive, P.O. Box 128  
Georgetown L7G 5G2 ..... 1-905-873-2600  
WEBSITE: ..... www.haltonhills.ca

MUNICIPAL SEARCHES

Use above address unless otherwise indicated.

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**Tax Certificate:**

Attention: Finance Department .....1- 905-873-2600  
Local improvements are included.

**Zoning Verification Certificate & Work Order Enquiries:** \$95 for both

Attention: Building Department ..... 1-905-873-2600  
Verbal information available.

**Subdivision Agreement:**

Attention: Clerk's Department, Legal Administrative Coordinator .....1-905-873-2600

**Hydro and Water Inquiries:**

Halton Hills Hydro ..... 1-519-853-3701  
43 Alice Street, Acton L7J 2A9 or 1-905-453-2222  
WEBSITE: ..... [www.haltonhillshydro.com](http://www.haltonhillshydro.com)

**Gas Status Letter:** Please note that Union Gas no longer issues gas status letters. They encourage use of their website. .... [www.uniongas.com](http://www.uniongas.com)  
Union Gas Call Centre .....1-888-774-3111

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<b>HALDIMAND COUNTY</b>
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**HALDIMAND COUNTY**

(amalgamated from former Town of Haldimand, Town of Dunnville, and part of the former City of Nanticoke)

45 Munsee Street North, P.O. Box 400

Cayuga N0A 1E0 .....905-318-5932

Fax: 905-772-3542

WEBSITE: .....www.haldimandcounty.on.ca

**MUNICIPAL SEARCHES**

Use above address unless otherwise noted.

**Tax Certificate and Local Improvements:**

Attention: Finance Department .....905-318-5932

Includes local improvements added to taxes.

**Building and Zoning Verification Certificate & Work Order Enquiries: .905-318-5932**

Fee applies. Request forms available.

**Fire Department Work Orders:**

Dan Robinson, Chief .....905-318-5932

**Subdivision Agreements:**

Main Street South, Hagersville N0A 1H0

Attention: David Roe, Planning Department .....905-318-5732

**Health Department Work Orders: File Search; Septic Inspection**

Contact Norfolk County for both Haldimand and Norfolk Counties .....1-519-426-5870

Health Department, 12 Gilbertson Dr., Box 247, Simcoe N3Y 4L1

WEBSITE: .....www.norfolkcounty.on.ca

**Grand River Conservation Authority: .....1-519-621-2761**

400 Clyde Road, P.O. Box 729, Cambridge N1R 5W6 .....Fax: 1-519-621-4844

WEBSITE: .....www.grandriver.ca

Please send survey.

**Hydro**

Haldimand County Hydro .....905-765-5211

1 Greendale Drive, Caledonia N3W 2J3 .....Fax: 905-765-8211

WEBSITE: .....TBA

Arrears Certificate - fee applies.

**Gas Status Letter:** Please note that Union Gas no longer issues gas status letters. They encourage use of their website. ....www.uniongas.com

Union Gas Call Centre .....1-888-774-3111



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<b>OTHER AREA MUNICIPALITIES</b>
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**CITY OF BRANTFORD** .....1-519-759-4150  
100 Wellington Square, P.O. Box 818, Brantford N3T 5R7  
WEBSITE: ..... www.city.brantford.on.ca

**TOWN OF GRIMSBY** .....1-905-945-9634  
160 Livingston Avenue, Grimsby L3M 4G3  
WEBSITE: ..... www.town.grimsby.on.ca

**CITY OF NIAGARA FALLS** .....1-905-356-7521  
City Hall, P.O. Box 1023, 4310 Queen St., Niagara Falls L2E 6X5  
WEBSITE: .....www.city.niagarafalls.on.ca

**NORFOLK COUNTY** .....1-519-426-5870  
(amalgamated from former Townships of Norfolk and Delhi, Town of Simcoe, and part of  
the former City of Nanticoke)  
50 Colborne Street South, Box 545, Simcoe N3Y 4N5  
WEBSITE: ..... www.norfolkcounty.on.ca

**CITY OF ST. CATHARINES** .....1-905-688-5601  
50 Church St., P.O. Box 3012, St. Catharines L2R 7C2  
WEBSITE: ..... www.stcatharines.on.ca

**CITY OF WELLAND** ..... 1-905-735-1700  
411 East Main Street, Welland L3B 3X4  
WEBSITE: ..... www.city.welland.on.ca