

Form 18C
TRIAL READINESS REPORT

ONTARIO
SUPERIOR COURT OF JUSTICE
Hamilton, Central South Region

Click or tap here to enter text.

Court File No. (if known)

BETWEEN:

HER MAJESTY THE QUEEN

- and -

Click or tap here to enter text.

This form must be completed and signed by the assigned Prosecutor and Defence Counsel and emailed or delivered to the trial coordinator's office **NO LATER THAN 10 CLEAR DAYS** before the first day of trial or pre-trial motions/applications date, or as directed by the pre-trial judge.

John Sopinka Courthouse, 626- 45 Main Street E, Hamilton ON
TC Email: Hamilton.superior.court@ontario.ca

A FAILURE TO COMPLETE THE FORM IN COMPLIANCE WITH THIS DIRECTIVE WILL RESULT IN AN IN-COURT APPEARANCE BEFORE THE LOCAL ADMINISTRATIVE JUDGE OR HIS DESIGNATE TO ADDRESS THE ADJOURNMENT OR DELAY FOR TRIAL /PTM.

The Crown Attorney, Click or tap here to enter text., **and Defence Counsel** Click or tap here to enter text. in the case of **R. v.** Click or tap here to enter text. scheduled for trial or pre-trial applications on Click or tap here to enter text. **certify** the information below and **confirm** that they have conferred on this matter within **7 days** prior to the date of this form.

Section 1: Crown Attorney/Federal Prosecutor to complete either Part A **OR** Part B

Part A: Ready for Trial/Pre-Trial Application:

- A1. The Crown is ready to proceed to trial on the trial date **or** PTM's as scheduled.
- A2. All the witnesses have been subpoenaed; and / or all police witnesses have been notified; and / or the Crown has had contact with the witnesses and confirmed their attendance at trial.
- A3. The Complainant is willing and prepared to proceed to trial (if applicable).
- A4. The Crown has considered all possible resolution options and has spoken with Defense Counsel. The Crown confirms that the matter will not resolve.
- A5. The Crown's positions as indicated at the most recent pre-trial conference will be the same as the Crown's positions at trial. The time estimates remain the same.

Part B: Adjournment of the Trial/Pre-Trial Applications:

- B1. The Crown is not ready to proceed to trial on the trial date because:

Click or tap here to enter text.

- B2. The Crown's positions as indicated at the most recent pre-trial conference has changed as follows:

Click or tap here to enter text.

B3. The Crown has not served and filed the following materials as required by the Rules and/or the pre-trial judge:

[Click or tap here to enter text.](#)

Section 2: Defence Counsel to complete either Part A **OR** Part B

Part A: Ready for Trial/Pre-Trial Application

- A1. The defence is ready to proceed to trial on the trial date **or** PTM's as scheduled.
- A2. I have canvassed with the defendant if resolution short of trial is possible and if so, I have communicated with the Crown the basis upon which the defendant would be prepared to resolve the matter. I have also asked for the Crown's best possible position on a resolution short of trial. I confirm that the matter will not resolve.
- A3. The defence's positions as indicated at the most recent pre-trial conference will be the same as the defence's positions at trial.
- A4. The defence has served and filed all materials as required by the Rules and/or the pre-trial judge.

Part B: Adjournment of the Trial/Pre-Trial Applications

B1. The defence is not ready to proceed to trial on the trial date because:

[Click or tap here to enter text.](#)

B3. The defence's positions as indicated at the most recent pre-trial conference has changed as follows:

[Click or tap here to enter text.](#)

B4. The defence has not filed the following materials below as required by the Rules and/or the pre-trial judge.

[Click or tap here to enter text.](#)

Date

Federal/Provincial Crown Attorney
Signature

[Click or tap here to enter text.](#)

Date

Defence Signature