

NOTICE TO THE PROFESSION RE: SCHEDULING OF GUILTY PLEA DATES IN THE ONTARIO COURT OF JUSTICE (HAMILTON) EFFECTIVE JANUARY 23, 2023:

In an effort to simplify the scheduling of Guilty Pleas in the Ontario Court of Justice in Hamilton, **effective January 23, 2023**, the following procedures will be implemented:

1. For in-custody accused scheduled to appear in a case management or bail court before a Justice of the Peace, if the Crown and Defence have reached an agreement to make a **joint submission for a time served disposition**, the matter can be traversed directly into courtroom 306 for a GP **on the same day** without the accused having to appear before the Justice of the Peace. No prior approval is required from the Trial Coordinator (TC). Crown counsel or the Clerk in the Justice of the Peace court must simply e-mail Hamilton.OCJ.TrialCoordinator@ontario.ca to advise that the matter is being traversed to courtroom 306 for a time served GP and must also advise the custodial facility.

2. Other in-custody matters where:

- a. the accused wishes to plead guilty **but the Crown and Defence are not making a joint submission for time served**; or
- b. the case qualifies for a JICMC case management appearance (ie. the case is at 18 months post-charge and beyond),

can be scheduled into courtroom 306 **the next day or thereafter** without contacting the TC's office; and

3. For out-of-custody matters, if the accused wishes to plead guilty, or the case qualifies for a JICMC case management appearance (ie. the case is at 18 months post-charge and beyond), the matter can be scheduled into courtroom 306, without contacting the TC's office, **no earlier than 3 clear days from the date it is being addressed** as follows:

Date Matter Being addressed:	Earliest GP/JICMC Date:
Monday	Thursday
Tuesday	Friday
Wednesday	Monday
Thursday	Tuesday
Friday	Wednesday

For clarity, the following existing procedures remain in place:

*ALL JPT's (accused with counsel *and* self-represented accused) must still be scheduled by e-mail through the TC Office. Counsel must obtain the JPT date before attending the case management or bail court to address the matter;

*Guilty Pleas requiring the JPT Judge must still be scheduled by e-mail through the TC Office; and

*Any requests for Case Management that do not meet the JICMC criteria must be e-mailed to helen.papadopoulos@ontario.ca These requests will be forwarded to the LAJ or designate for consideration.

Dated: January 18, 2023

Justice J. Fiorucci, Local Administrative Judge (Hamilton)